

Building Permit Application
New Commercial- Additions- Alterations

	Permit #	
	Date	

Owner _____

Address _____ **City:** _____ **Zip** _____

Phone _____ **Email:** _____

Parcel # _____ **Zoning** _____

Contractor _____

Address _____ **City** _____ **Zip** _____

Phone _____ **Email** _____

License # _____ **Contact Person** _____

	Project Description
Description of Project _____	Project Cost \$ _____
_____	SQ Footage of Project _____
_____	Cu. Footage of Project _____

Building Permit Fee Schedule		
	Project Cost	
\$4/ per \$1000 of the project cost Base Fee	\$4/ \$1000	
	\$ 200.00	\$ 200.00
New Construction and Additions must include the lower line item:		
Escrow:	\$ 1,000.00	
Additional Permits; Misc; & Applicable Fees		
Driveway Permit/Access Permit: If Applicable	\$ 25.00	
Fire Number Sign: If Applicable	\$ 75.00	
Additional Power/ Heating Source: Solar; Geothermal; Wind	\$4/ \$1000	
	TOTAL:	

Make Check Payable To:
 Town of Charlestown

Return Application and Check To:
 Witkowski Inspection Agency, LLC
 621 Sixth St. P.O. Box 98
 Kiel, WI 53042

For Inspections Call:
 Witkowski Inspection Agency, LLC
 Brian Witkowski
 Office: 920-286-6133
 Cell: 920-912-0832

Inspections Required

Footing _____	U-G Plumbing _____	Rough-In _____
Foundation _____	Erosion Control _____	Insulation _____
Final _____	Misc. _____	

Cautionary Statement:

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608) 261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

ATCP 110 For consumer protection and Lien Waiver Law's.

(c) All construction waste & material must be disposed of properly. The resident or contractor will contract for their own dumpster for storing and final removal of all building debris materials including but not limited to roofing tare off, siding, drywall, ect... Construction waste & materials are not allowed at Town Dumpsite.

Signature

Date

Electrical - Plumbing - HVAC Permit Application

Electrical Permit	Company _____	Phone # _____
	New Service OH UG	
	Service Change OH UG OH to UG	
	All Services	
	Volts/ Amps _____	
	Number of Meters _____	
	Service Utility _____	
	Phase 1 3	
	Remodel ocation of Service: _____	
	Outbuilding _____	
	Alternative Energy Installation _____	

Signature of Electrician _____ **License #** _____

Plumbing Permit	Company _____	Phone # _____
	Floor Drains _____	Sump Pump _____
	Dishwashers _____	Hose Bibs _____
	Showers _____	Water Softeners _____
	Garbage Disposal _____	Other _____
	Bar Connections _____	Other _____
		Sinks _____
		Lav's _____
		Bath Tub _____
		Water Closets _____
		Laundry Box _____

ALL TESTS ON ROUGH INSTALLATIONS AS PER WIS. PLUMBING CODE. ALL INFORMATION ON THIS PERMIT IS PURSUANT TO THE WISCONSIN STATUTE 145.06 (1) (A), STATING THAT PLUMBING WORK MUST BE PERFORMED BY A CONTRACTING MASTER PLUMBER. The applicant agrees to comply with the Wisconsin Uniform Dwelling Code and other Municipality Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, expressed or implied on the Department or Municipality, certifies that all the information is accurate. I the undersigned hereby applies for a permit for the execution and of installation of Plumbing as herein described.

Signature of Master Plumber _____ **License #** _____

HVAC Permit	Company _____	Phone # _____
	New Furnace _____	Fireplace or Wood Burner _____
	New Boiler _____	Replacement of Equipment _____
	Unit Heater(s) _____	Air Conditioning _____
	Roof Top Unit(s) _____	Ventilation _____
	Additional to existing system _____	Other _____

Description of Work _____

Type of Fuel _____

Calculated BTU Heat Loss _____

Size of Unit (BTU Rating) _____	Output _____	Input _____
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The undersigned certifies that all of the above information is correct, and applies for a permit to do the work above described and hereby agrees that such work will be done in accordance with the description set forth herein; and it is further agreed that such work will be done in strict compliance with the Wisconsin Heating/ Cooling/ Ventilation and Energy Codes as in SPS 322.01 and 323.01

Signature of HVAC Contractor _____ **License #** _____