

21935 Rockville Road
Kiel, WI 53042
920-762-0483

Town of Schleswig

Witkowski Inspection Agency, LLC
621 6th Street PO Box 98
Kiel, WI 53042
witkoinspections@gmail.com

New Home Construction Permit Application One and Two Family Residential Homes

Owner	Permit #		For Office Use Only			
	Date					
Address	City	Kiel	State	WI	Zip	53042
Phone	Email					
Parcel #	Zoning					
Contractor						
Address	City		State		Zip	
Phone	Email					
License #	Contact Person:					

Housing Type	Single Family	Two Family	Project Description:		
			Square Footage		Cost \$

NSFD - Fee Schedule		
0 to 2000 Sq. Ft.	\$350.00	
2001-5000 Sq Ft.	\$400.00	
5000 Sq. Ft Plus	\$500.00	
Electrical Service		\$50.00
Electrical Permit		\$100.00
Plumbing Permit		\$150.00
HVAC Permit		\$100.00
State Permit Seal		\$40.00
Escrow	Returnable upon occupancy	\$1,000.00
Culvert	\$100.00	
Town of Schleswig		\$200.00
Fire/ House #	Provided by Town	
Total		
Additional Permits May Be Required		
Sanitary Permit - Manitowoc County - 920-683-4185		
Zoning Permit- Manitowoc County - 920-683-4185		

Make Check Payable to: Town of Schleswig
Return Application and Check to: Witkowski Inspection Agency, LLC 621 Sixth St P.O. Box 98 Kiel, WI 53042
For Inspections Call: Witkowski Inspection Agency, LLC Brian Witkowski Office: 920-286-6133

Electrical- Plumbing- HVAC Permit Applications

Electrical Permit:

Company	Phone #
New Service	OH UG
Service Change	OH UG OH to UG
All Services	Volts/ Amps
	Number of Meters
	Service Utility
	Phase
Remodel	Location of Sevice
Outbuilding	
Alternative Energy Installation	

Signature of
Licenced Electrician

License #

Plumbing Permit:

Company	Phone #
Floor Drains	Sump Pump
Dishwasher	Hose Bibs
Showers	Water Softner
Garbage Disposal	Other
Bar Connection	Other
	Sinks
	Lav's
	Bath Tub
	Water Closets
	Laundry Box

ALL TESTS ON ROUGH INSTALLATIONS AS PER WIS. PLUMBING CODE. ALL INFORMATION ON THIS PERMIT IS PURSUANT TO THE WISCONSIN STATUTE 145.06(1)(A), STATING THAT PLUMBING WORK MUST BE PERFORMED BY A CONTRACTING MASTER PLUMBER. The applicant agrees to comply with the Wisconsin Uniform Dwelling Code and other Municipal Ordinances and with the conditions of this permit, understands that the issuance of the permit creates no legal liability, expressed or implied on the Department or Municipality, certifies that all the information is accurate. I the undersigned hereby applies for a permit for the execution and of installation of Plumbing as herein described.

Signature of
Master Plumber

License #

HVAC Permit

Company	Phone #
New Furnace	Fireplace or Wood Burner
New Boiler	Replacement of Equipment
Unit Heater(s)	Air Conditioning
Roof Top Unit(s)	Ventilation
Addition to existing system	Other

Description of Work

Type of Fuel	
Calculated BTU Heat Loss	
Size of Unit (BTU Rating)	Output Input

The undersigned certifies that all of the above information is correct, and applies for a permit to do the work above described and hereby agrees that such work will be done in accordance with the descriptions set forth herein; and it is further agreed that such work will be done in strict compliance with the Wisconsin Heating/ Cooling/ Ventilation Code as in SPS 322.01 & 323.01

Signature of
HVAC Contractor

License #

Erosion Control Application

Owner's Name _____

Address of Project _____

City/ Village _____ State _____ Zip _____

Phone # _____ Email _____

Contractor's Name _____

Address _____

City/ Village _____ State _____ Zip _____

Phone # _____ Email _____

Type of Erosion Control to be Installed _____ Separate Site Plan Included Yes _____
No _____

Silt Fence _____ Bales _____ Vegetation _____ Erosion Mat _____

I, the undersigned Owner/ Contractor, do hereby agree to comply with SPS 321.125 & 321.126 of the Wisconsin Department of Safety & Professional Services building code viewable at dps.wi.gov/sb/SB-DIVCodesListing.html

Signature of Homeowner _____ Date _____

or

Signature of Contractor _____ Date _____

New Home Construction Required Checklist Items

Town of Schleswig Required Items	
☐	Copy of Sanitary Permit
☐	Completed Wisconsin Uniform Building Permit- Online
☐	2 Sets of Building Plans showing all house dimensions
☐	Completed Energy Worksheet
☐	Completed Erosion Control Application
☐	Completed Site Plan showing all Erosion Control
☐	Culvert Permit if Applicable
☐	Read and Sign the Town of Schleswig Permit Attachment
☐	Read and Sign the Conditions of Approval Sheet
☐	Site Plan for Town with all houses and garage dimensions
☐	

Driveway/ Culvert Permit Application- Town Road

Type of Driveway being applied for:

_____ 16' - 24' New Residential Driveway
_____ Relocation of an Existing Driveway

Location of Driveway you are applying for:

1. Name of the nearest intersection of Town, County, or State Roads: _____
2. Driveway location is approximately _____ (Miles) _____ (N, E, S, W) of said intersection
3. Looking both ways down the road, is vision clear for 600'(Feet) _____ Yes _____ No
4. This driveway will result in how many driveways serving this property? _____

**** Applicant shall place stakes in ditch line where he/she wants to place the driveway so the proposed location may be inspected and approved by the Town or Designees.**

Owner's Covenant

- A. Any grading, special ditching, alteration of slope or any other disturbance of any portion of the road right-of-way shall be restored by and at the exspence of the applicant, to the condition existant prior to such disturbance and to the satification of the Town Board or its designated appointee.
- B. The entire cost of the driveway construction or installation shall be the obligation of the applicant.
- C. Applicant shall keep driveway/ culvert free of debris and obstructions to provide proper drainage along the road
- D. Maintenance and upkeep of driveway on or over Town Road right-of-way shall be the responsibility of the applicant
- E. Applicant may not develop any driveway with-in the setbacks set by the Town. The setback shall be measured parallel to the pavement edge.
- F. The centerline of the driveway lying on the county right-of-way shall be at approximately right angles to the pavement except as topography may make angular placement necessary.
- G. Driveway width is measured at the ditch line and is equal to the actual driveable width.
- H. Culvert materials are restricted to: Corrugated Steel, Concrete, and/or Corrugated Polyethylene pipe meeting AASHTO M 294, Type 5 Specifications, with a minimum of 12" inches of granular cover
- I. The permittee, his/her successors or assigns, agree to hold harmless the Town of Schleswig and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the issuance or exercise of this permit.
- J. All new driveways are to be constructed to have permanently vegetated sloped sides, unless the road/ street has curb and gutter. Such construction shall be accomplished using only soil materials. the side slopes of the driveway shall be slpped at no more than a length to height ratio of 2.5:1 All slopes shall be seed or sodded by the owner.

I, hereby certify that I have read the Owner's Covenant and understand and agree to abide by the following special regulations and provisions of this permit and all applicable provisions and restrictions which are shown on this application.

Signature _____ Date _____

For Town Use Only			
Culvert pipe required under driveway	YES	NO	Diameter _____ Length _____
Conditions	_____		
Permit Approved by	Date _____		